

MINUTES
New Holland Borough Council
April 4, 2023

New Holland Borough Council met in regular session on Tuesday, April 4, 2023 at 7 p.m. in Borough Hall. All members were present. President Donald J. Herrington, Patrick K. Morgan, John A. Styer, Bryant J. Glick, Michael H. Kurtz, Michael N. Martin and Harry M. Klinger. Also present were Manager/Secretary J. Richard Fulcher, Mayor M. Timothy Bender, Police Chief William Leighty and reporter Carole Deck. Others present included auditor Pat Carr of the audit firm William G. Koch and Associates, Borough water consultant Jeff Bologna of Becker Engineering, and residents Rebeka Brown, Jonathan Brown, Bill Kassinger, Tom Plank and Lino Vescovich who also serves as a member of the ELANCO Library Board.

President Herrington opened the meeting, asking for action on the Minutes of Council's prior meeting.

Bryant Glick made the motion that the Minutes of Council's meeting of March 7, 2023, be approved as distributed with one spelling correction, that is the name of Barry Eitnier on page 3. This was seconded by John Styer and passed. Member Harry Klinger noted he was not present at the last meeting so he abstains.

Patrick Morgan made the motion that the monthly Financial Report be accepted and the bills paid as prepared. This was seconded by Mike Martin and passed. Member Styer abstained to avoid any appearance of conflict with any business he may own.

Police Chief Leighty reviewed his monthly summary Report. There was a total of 275 incidents, of which there were 11 arrests, 6 of which were felonies or misdemeanors; 6 of which were non-traffic summaries. There were five accidents in the Borough, two of which were reportable. There were 29 traffic citations and 18 warnings. There were also four juvenile contacts of which three were referred to District court, one to the Youth Aid Panel.

Finance Chairman Morgan then presented auditor Pat Carr for his review and comments on the 2022 Borough audit recently completed.

Auditor Carr stated that he will begin with the most important part of the audit and that is the audit was qualified as an Unmodified Opinion, which in auditing terms

is the highest clean classification of an audit; which includes the operations involved, the overall and financial position of the Borough, as indicated within it. Officially, municipalities are identified as operating on a modified cash basis however it is basically a cash basis. Things are not operated on an accrual basis. The Operating Enterprises (water, sewer and refuse) and Fiduciary funds also make up the Borough's operation. They are required to note the investment performance for the Fiduciary funds which are with the Principal company. The total loss of values in the uniform and non-uniform funds during 2022 was \$2,344,000. This was not unique to the Borough. It was a nationwide economic situation. Overall, it was what would be considered a good year. There are good internal controls and systems and an experienced and knowledgeable staff. No internal control weakness was identified.

Mayor Bender inquired if it would be accurate to say that other than the economic situation with the loss in value of the pension funds the overall operations for the year were in the black and it was a good performance year.

Auditor Carr stated that as identified in the Audit and his comments he would say, yes, that is correct.

Chairman Morgan thanked auditor Carr and stated his recognition and appreciation to the Manager, Chief and the staff members for the continued good job concerning Borough finances. He then made the motion that the 2022 Audit of the Borough's finances are prepared by the firm of William G. Koch and Associates, be accepted. This was seconded by Mike Kurtz and passed.

Chairman Morgan next made the motion that the budgeted \$500 for the United Veterans' Council's Memorial Day festivities be approved. He noted this is in support of the Veterans' Council's visiting of various nearby cemeteries on Memorial Day. This was seconded by Bryant Glick and passed.

There were no Property, Personnel, Wastewater or Water items presented.

Streets Chairman Kurtz made the motion that Council approve the street closure request of the New Holland Summer Arts Council for the closure of East Jackson Street between South Kinzer Avenue, east to Park Avenue on Monday, September 4, 2023, from 10 a.m. to 7 p.m. for its annual Fiddler's Picnic. This was seconded by John Styer and passed.

Chairman Kurtz then made the motion that the request of the New Holland Farmer's Fair Association for parade and street use for its annual Fair, consisting of: the Fair beginning on October 3 at 1 p.m. until 8 a.m. Sunday, Oct. 8; utilizing Main St. between Custer and Railroad Avenues; S. Roberts; N. Roberts from Main north to Broad St.; and Franklin St. between S. Roberts, east to S. RR. Ave.; and for the Parade on Wednesday, Oct. 4, 6 p.m. to 10 p.m. Jackson St. from Ranck west to S. Custer, then north to Broad St., east to N. RR, south to Main, east to Kinzer, be approved. This was seconded by Harry Klinger and passed.

Mayor Bender reported the monies received through the Police Department the past month as: \$960.58 from the District Justice's office; \$90 from accident reports; \$10 from parking fines; and \$1,060.76 from fingerprinting. He then read a Mayoral Proclamation he was presenting to the New Holland Business Association for the Twentieth Anniversary of the group serving as the Association in more recent times. He plans to present it to them at their April meeting.

Patrick Morgan made the motion that Council's July meeting be held on Monday, July 3, at 7 p.m., recognizing the July 4th holiday is on Council's regular meeting date. This was seconded by John Styer and passed.

Following a brief discussion, it was the consensus of the members that the monthly Financial report include a summary page of credit card purchases with the relevant information, as not all the copies of each order detail are necessary.

President Herrington then called for nominations for Council Vice-President for the remainder of 2023.

Mike Martin nominated Patrick Morgan for Vice-President for the remainder of 2023. Mike Kurtz seconded the nomination. Bryant Glick moved that nominations be closed. This was seconded by Mike Martin. Bryant Glick asked for a vote by acclamation. Six members voted in favor; Patrick Morgan abstained.

President Herrington noted that at this time the only additional Committee changes other than last month's is that Harry Klinger will fill a position on the Streets Committee and through the end of the year, he will serve as interim or acting Chair of the Police Committee.

Lino Vescovich then reviewed some upcoming activities at the ELANCO Library. These are also on the Library's website, but include a number of activities on April 17 at 2 p.m. a Tech Tips for Seniors program, April 22 at 11 a.m. on Earth Day

Celebration, April 22, 2 p.m. a Lantern Fly presentation and on the 27th 6 p.m. the Lego Creation Club meets. They are still in search of some Board members. Resident Tom Plank stated he has been over some of the street railroad crossings in town recently and sees the improvement project is not completed. He thinks there are like 10 crossings in town that could use these. He realizes Delp Road is a private road and probably does not count the same as a public road. He has been reading about the three recent major accidents across the county and some of these are from the railroad company which comes through the Borough, Norfolk Southern. He is wondering when the work on these crossings is to be completed.

Manager Fulcher reported that the first and only existing one in the Borough was completed around 2020 and is not a part of this second effort. The Borough has qualified under a Railroad Safety program to add the other public street crossings from South Hoover, east to and including Brimmer Avenue. Neither South Kinzer Avenue nor Ranck Road currently qualify for the program which involves things like accident records and usage. Norfolk Southern indicated the crews would be back this spring to finish the project. They have to coordinate work sites across the state. They usually inform the Borough after they are tentatively set to return to the project.

There being no further public comment, the meeting recessed into Executive Session for police personnel matters.

Upon reconvening into regular session, the meeting adjourned at 8:08 p.m.

May 2, 2023

Date Approved