

MINUTES  
New Holland Borough Authority  
January 21, 2020

The New Holland Borough Authority met in regular session on Tuesday, January 21, 2020. All current members were present: Jack E. Schnader, Robert P. Johnson, Ernest M. Orr and Michael H. Kurtz. Also present were Manager/Recording Secretary J. Richard Fulcher and Authority Solicitor Bradford J. Harris. Also present were Borough Water Department Supervisor Clete Stone, Borough Wastewater Department Supervisor Tina Myers, consulting water engineers Dan Becker of Becker Engineering and Dave Shirk of consulting wastewater engineers Buchart-Horn; and Borough resident Lee Vescovich.

Vice-Chairperson Johnson opened the meeting requesting Recording Secretary Fulcher to conduct the election of Chairperson for 2020.

Jack Schnader nominated Robert Johnson for Chairperson for 2020. Mike Kurtz seconded the nomination. No other names were nominated; nominations were closed. Robert Johnson was then unanimously elected Chairperson for 2020.

Chairperson Johnson then called for election of the remaining officers as appropriate at the time. He noted that until Council appoints a new member to fill the new term of former long-time member and Chairperson, Jacob Musser, election of Assistant Secretary/Treasurer will be held for some later meeting.

Jack Schnader nominated Ernie Orr for Vice-Chairperson for 2020. Mike Kurtz seconded the nomination. There being no other nominations, nominations were closed. Ernie Orr was then elected Vice-Chair.

Jack Schnader nominated Mike Kurtz for Authority Secretary for 2020. Ernie Orr seconded the nominations. There being no further nominations; nominations were closed. Mike Kurtz was then elected Secretary.

Ernie Orr made the motion that the regular meetings of the Authority be set for the third Tuesday of the month for January, April and October; and the second Tuesday of July (14<sup>th</sup>) for 2020; at 8:30 a.m. This was seconded by Jack Schnader and passed.

Jack Schnader made the motion that the firm of Good and Harris be appointed Authority Solicitor for 2020. This was seconded by Ernie Orr and passed.

Mike Kurtz made the motion that the firm on Becker Engineering be appointed as the Authority's water consultant for 2020; and that the firm of Buchart-Horn be appointed as the Authority's wastewater consultant for 2020. This was seconded by Ernie Orr and passed.

Chairperson Johnson noted that would conclude the organizational business and they will now move onto regular business.

Ernie Orr made the motion that the Minutes of the Authority's prior regular meeting of October 15, 2019; as well as the Minutes of the special meeting of November 21, 2019 be approved as distributed. This was seconded by Mike Kurtz and passed.

Wastewater consultant Dave Shirk reported that the firm utilized by Norfolk-Southern Railroad reported yesterday that the fully executed License Agreement between the Authority and Norfolk-Southern is to be received in his office today or tomorrow. This was the last element holding up the project. In preparing for the formal Notice to Proceed, a preconstruction meeting has been scheduled for Council chambers for next Tuesday, the 28<sup>th</sup> at 10 a.m. Based on the expected receipt of the executed Agreement, it is anticipated the formal Notice to Proceed will be issued at that time. Depending on weather, it should begin shortly thereafter.

Department Supervisor Myers reported that on another matter, the long delayed by PA DEP of the five-year NPDES Permit, is now under discussion with PA DEP. They have requested some updated testing to be performed related to lead and copper and submitted. This was the NPDES Permit originally set to expire in 2013.

Water consultant Dan Becker thanked the Authority for its confidence in re-appointing Becker Engineering as its water consultant for 2020. He then presented and reviewed with the members, three pages of general drawings, dated November 2019. The page marked sheet No. C is a drawing indicating the stormwater control area related to the new structure. The stormwater facility is located on the northwest portion of the property in Earl Township and is currently under review for approval by the Township. The water run-off from the existing pavement to the west of the project is not a part of the new structure's stormwater plan. Sheet C-2 is of an overhead drawing of the new facility and related piping and appurtenances such as the location of the underground propane and salt tanks, wet well overflow box and culvert. The third drawing is sheet M-1, which is an

overhead sketch of the interior mechanical and equipment elements of the new treatment building; also including the main piping and equipment on the outside.

He believes the members are already aware that the Susquehanna River Basin's final reviews are set for its February Administration review meeting on the 6<sup>th</sup>; with the Final decision meeting set for March 13<sup>th</sup>. They have indicated they do not see any remaining concerns. The total maximum monthly average per day requested is .82 million gallons per day. As far as the review status with the PA DEP, its staff is reviewing design submittal. As noted in the interior mechanical drawing, the major treatment elements include softening, the air stripping process for TCE, PCE removal and the addition of a zinc-phosphate element which helps keep rust and residue from building up on the system's pipes, and finally the chlorination process. There is a system of larger discharge piping initially which provides the time needed for chlorine contact stabilization. The back, northeast corner of the structure is being constructed so if in the future there is ever a Nitrate contaminant, that wall is readily removed for the needed Nitrate removal area. The stormwater area involved has to be outside the initial 200-foot Zone 1 Wellhead Protection Area radius. It is allowed and is in the Zone 2 Area. The remaining open area of the newer parcel to the north is still planned for connection with the existing trails, with butterfly plantings still planned. This is not called for under the project contract.

Manager Fulcher then reviewed a sketch plan of a draft building façade he has been working on with the consultants and the members. Because the location is a little different than most settings and because of the general tree nature of Groff Park, he has requested a Tudor style approach. Upon reviewing the sketch with the members, it was the consensus of the members to proceed with this concept for any comments from the Groff Park Trust Committee.

In briefly reviewing a few elements of building security, it was noted that the structure will be fairly visible from all sides if the trees in the Park are maintained to allow continued drive-by observation. There already exists pole lighting on the Park grounds and all sides of the building will have exterior lighting. An exterior camera security system is also planned to be added.

Ernie Orr then made the motion that the bills be paid as prepared. This was seconded by Mike Kurtz, and passed. The bills were:

LNP Media Group	\$79.44
Notice for Special Meeting for Resolution	Ck#1509

Becker Engineering	\$6,818.20
Verizon West Tank Upgrades	Ck#1510
Becker Engineering	\$180.00
Authority Meeting	Ck#1511
Good & Harris, LLP	\$692.80
Attend Authority meetings, PPL Easement	Ck#1512
Norfolk Southern Railway Company	\$5,000.00
License and Risk Management Fees	Ck#480

(Ck#1506, Norfolk Southern—Voided)

Chairperson Johnson noting no other business nor any public comment called for adjournment. The meeting adjourned at 9:12 a.m.

May 19, 2020  
Date Approved