The New Holland Borough Authority met in regular session on Tuesday, July 16, 2019 at 8:30 a.m. in Borough Hall. All members were present: Chairman Jacob W. Musser, Vice-Chairman Robert P. Johnson, Secretary Ernest M. Orr, Treasurer Jack E. Schnader and Assistant Secretary/Treasurer Michael H. Kurtz. Also present were Authority Manager/Recording Secretary J. Richard Fulcher, Authority Solicitor Bradford J. Harris, Borough Wastewater Supervisor Tina Myers, Assistant Water Department Supervisor Jesse Kern, wastewater consultant Brent Bakner of Buchart-Horn and water consultant Jeff Bologa of Becker Engineering.

Chairman Musser opened the meeting, asking for action on the Minutes of the prior meeting.

Robert Johnson made the motion that the Minutes of the Authority meeting of April 16, 2019, be approved as distributed. This was seconded by Ernie Orr and passed.

Assistant Water Supervisor Kern reporting on the Ranck Road Loop Connection Project, stated that the section of the field work, westward from Ranck has been installed; final landscaping and seeding will follow. The section from there to the connection on Bridle Path is planned for late summer. He understands there are six pre-existing dwellings in Earl Township which the Borough is contacting to see if they are interested in paying to have it connected at that time. The Borough is planning to send them a letter, which Earl Township was given a courtesy copy of for its information.

Consultant Bologa then reviewed the treatment process plans for the planned new well at Groff Park, explaining with the assistance of two sketch drawings. The plans are to include softening, disinfectant and the air-stripping process needed for TCE removal. They plan to hide this silo better than simply having the metal silo on the outside. A possible contract Add-On can be included inside for the potential future need to remove Nitrates. This is not required at this time but is something usually dealt with in this region. He is working and communicating closely with Wastewater Supervisor Myers and consultant Buchart-Horn as to the volume of softening backwash to be added to the wastewater system at the peak times, as this will be going to the Spruce Road Pump Station. This would be about 17,000
gallons per minute at peak backwash. This may require a flow equalization tank at
one of the locations. Some of the related site work will include re-paving of the
driveway on the east side of the Park, with an added turning space at the new
structure for salt trucks or other deliveries. The salt bin will be underground
similar to the existing facilities. They plan to have completed plans to PA DEP in
August; hopefully their response time and any comments will not take too long.
As noted in the past, approval by DEP is supposed to then also be scheduled for
Docket approval by the SRBC. As preliminarily reviewed by the SRBC, the well
remains planned a maximum of 600 gallons per minute.

In response to a question from Vice-Chairman Johnson, consultant Bologa stated
that the Borough’s Water Department tries to maintain about 5 grams of softness.

Wastewater consultant Bakner reported he is present representing usual contact
Dave Shirk. There is a draft proposed Agreement between the Authority and
Norfolk Southern to finalize the new crossing situation for the replacement sewer
line north of Hinkle Drive. It was just recently received so the Manager and
Solicitor may have some elements to review yet with Norfolk Southern. The
Authority is identified as a Licensee under the proposed Agreement. There are
some insurance coverage concerns as well as some other things. A payment of
$5,000 is also required as part of the final submittal. As part of the Agreement
approval process, a Resolution indicating the authorization for the Agreement is
also required.

Mike Kurtz then made the motion that Resolution 503-A be approved to authorize
the Agreement with Norfolk Southern, contingent upon the Agreement being
satisfactory to the Manager and Solicitor as to any elements of concern, prior to
acceptance. This was seconded by Robert Johnson and passed.

Consultant Bakner reported that as things look today, even without the Norfolk
Southern Agreement finalized, as well as the Easement from Frontier
Communications, if authorized, they anticipate going out for bids August 2\textsuperscript{nd} with
bid opening on Thursday the 22\textsuperscript{nd}. They should only need a day or two to review
the bids for an opinion to the Authority thereafter.

Ernie Orr then made the motion that the Authority approve Buchart-Horn
proceeding with the Advertisement for Bids as of August 2\textsuperscript{nd}. This was seconded
by Jack Schnader and passed.
Robert Johnson made the motion that the Solicitor be authorized to proceed with condemnation action on behalf of the Authority against Frontier Communications for the needed project Easement, if it is not settled amicably in a timely fashion. This was seconded by Jack Schnader and passed.

Wastewater Supervisor Myers reported that all of the new and proper Bio-Solids process machinery is in operation and working well. There was a daily limit violation of Phosphorus while the old press was being replaced due to the operational impacts. There was an official overflow on the late afternoon of July 4 resulting from the approximately three inches of rain in about 1 hour and 15 minutes. The Final Clarifier overflowed for a brief period at the plant and the Spruce Road Pump Station also overflowed for a brief period. As some may be aware, Spruce Road in the area of the Pump Station was covered with water during this event. Much of this is also due to infiltration at the manholes during such an event. Not all of the manholes in that stretch yet have a closed seal on them. These types of things are reported to PA DEP as standard operating procedure.

Treasurer Schnader then made the motion that the bills be paid as prepared. He noted that the Authority’s current Certificate of Deposit of water funds, approximately $1,028,000 was inadvertently left off of the quarterly notes. The motion was seconded by Mike Kurtz and passed. The bills were:

- Good & Harris                          $102.00
  Attend Board Meeting                   Ck#1501

- Becker Engineering                    $7,380.00
  Verizon West & Grandview, T-Mobile, Meeting Ck#1502

- Becker Engineering                    $1,770.00
  Verizon West & Grandview, T-Mobile     Ck#1503

- LCTCB Real Estate Tax Group           $761.72
  School Taxes                           Ck#1504

- Norfolk Southern Railway Company      $5,000.00
  License Risk Management Fees           Ck#479

Robert Johnson made the motion that this meeting be recessed until Tuesday, August 27, 8:30 a.m. to tentatively award the bid for the Brubaker Avenue
wastewater line replacement project. Chairman Musser noted that the needed funds to proceed will then be requested from Borough Council in order to proceed. The motion was then seconded by Ernie Orr and passed.

The meeting then recessed at 9:05 a.m. until Tuesday, August 27, 8:30 a.m.

Meeting of July 16, 2019
Recessed to
Tuesday, August 27, 8:30 a.m.

The New Holland Borough Authority met in recessed session on Tuesday, August 27, 2019 at 8:30 a.m. in Borough Hall. Members present were: Chairman Jacob W. Musser, Secretary Ernest M. Orr, Treasurer Jack E. Schnader and Assistant Secretary/Treasurer Michael H. Kurtz. Vice-Chairman Robert P. Johnson was absent. Also present were Borough Administrative Assistant Paula S. Walsh, who was serving as Recording Secretary for this meeting. Authority Solicitor Bradford J. Harris, Borough Wastewater Supervisor Tina Myers, wastewater consultant David Shirk of Buchart-Horn and Jessica Mickelson of PPL.

Chairman Musser reconvened the meeting asking wastewater engineer Dave Shirk to report on the Brubaker Collection Line Project bid opening. Dave Shirk explained that Gerald G. Martin and Sons Excavating was the low bidder, at $419,489. After reviewing all the paperwork, he recommends the job being awarded to them. There were five bids but the original low bid of $383,622.50 from Anrich, Inc. was withdrawn after Anrich realized and explained that their computer system made an error. The other bids were: Wexcon, Inc.: $426,140; Doli Construction Corporation: $448,086; and A.H. Moyer, Inc.: $567,297. Chairman Musser asked when the project was to start. Mr. Shirk said there is a possible six-month window because most companies already have jobs in place.

Chairman Musser made a motion to accept the bid from Gerald G. Martin and Sons, as presented contingent upon Council providing the needed funding for the project. Treasurer Schnader seconded the motion. The motion passed.

Jessica Mickelson from PPL explained the proposed .028 of an acre easement being requested near the East End Water Tank. PPL is replacing their towers and need a 100-foot span so the wires have room for “blow-out” which is the area needed when wires swing in high wind. The new poles are generally 80 to 100 feet
high depending on topography, 3 feet in diameter on the bottom, are “meteor resistant” and projected to last 100 years. They will have the electronical ability to relay to PPL when something is not functioning properly. This project is planned to start in early 2020 but it depends on weather and other factors.

Jack Schnader asked about the antennas that are currently on the water tank. Ms. Mickelson said that their engineers walked the area and should be aware of this but she will check on it. She will also make sure that the water tank is written into the Agreement as an existing structure. If needed in the future, the Authority could file an encroachment agreement with PPL but no building can go higher than 15 feet under the requested Agreement. She also explained that the existing line is 69 KV and the new line will also be 69 KV but has the capacity to be increased.

Solicitor Harris stated that the existing contracts with the cell tower companies at this location should be reviewed to see if this type of right-of-way is permitted.

Michael Kurtz asked for additional clarification. Ms. Mickelson stated that the Erosion and Sedimentation plan will be complete next week so additional drawings and measurements will be available after that. If PPL does not receive the right of way, they may need to add additional poles. She also stated that she may be able to have it written that a pole cannot be closer than 100 feet of the tank.

Chairman Musser stated he would prefer to wait to approve anything until after additional documentation is received.

Michael Kurtz made the motion to postpone action on the request until additional information is received. Jack Schnader seconded the motion; which passed.

Treasurer Schnader then made the motion that the bills be paid as prepared. The motion was seconded by Michael Kurtz and passed. The bills were:

- Becker Engineering $1,770
- Verizon West Tank, Meeting Ck#1505
- Norfolk Southern $1,000
- Risk Financing Fee—Brubaker Project Ck#1506

Ernie Orr made the motion to recess the meeting until Tuesday, September 10, 8:30 a.m. Michael Kurtz seconded the motion; which passed.
The meeting then recessed at 9:15 a.m. until Tuesday, September 10, 8:30 a.m.

Meeting of July 16, 2019
Recessed to August 27, 2019
Continued to
September 10, 2019

The New Holland Borough Authority met in recessed session on Tuesday, September 10, 2019 at 8:30 a.m. in Borough Hall. Members present were: Vice-Chairman Robert P. Johnson, Secretary Ernest M. Orr, Treasurer Jack E. Schnader and Assistant Secretary/Treasurer Michael H. Kurtz. Chairman Jacob W. Musser was absent. Also present were Authority Manager/Recording Secretary J. Richard Fulcher, Authority Solicitor Bradford J. Harris and Jessica Mickelson of PPL Utilities.

Vice-Chairman Johnson reconvened the meeting, asking Ms. Mickelson of PPL to provide any additional information which may help assist in understanding PPL’s .028 of an acre easement request on the southeast corner of the Authority’s water tower lot near Garden Spot High School.

Ms. Mickelson stated an updated, revised, proposed Easement Agreement was only able to be provided mid-afternoon yesterday, however language was added addressing the Authority’s earlier concerns with PPL. In reviewing a drawing, she noted where the centerline of the easement is as well as how the contractor will be placing matting on planks on the ground to absorb the weight of the equipment. The old poles are to be completely removed and replaced with newer, stronger style. As noted before, the new poles are generally 80 to 100 feet high, depending on level of topography. The poles need to be centered in the easement space. If for some unusual situation they would have to be off center, additional easement area would have to be obtained. The normal length span is 500 feet; however, this can be shorter due to local circumstances, such as railroads or other unique features. In response to a question, she noted the local School District is being approached for a total of about one-half acre.

Solicitor Harris noted the small amount being requested does not appear to present any placement of structures beneath the area as his main concern is to complete the review of the existing Attachment agreements so there are no conflicts.
Michael Kurtz then made the motion that the requested Easement of PPL Utilities for .028 of an acre, located on the southeast corner of the Authority’s water storage tank parcel near Garden Spot High School, be granted, contingent upon there being no conflicts with the existing Attachment agreements between the Authority and the wireless carriers already on that water tank site. This was seconded by Ernie Orr and passed.

The members then briefly discussed the more recent national headlines whereby some public water utilities were found with lead in their systems. Some nearby ones were in New Jersey.

It is known that the system does not have any lead service lines and lead has never been detected in the system. It is required to be regularly checked every three years throughout the system routinely. Supervisor Stone and consultant Bologa could add to the discussion information at a later time. Whenever a water service main is replaced any lead service lines are required to be replaced.

There being no further business or public comment, the meeting adjourned at 9:05 a.m.

October 15, 2019
Date Approved