

MINUTES
New Holland Borough Council
June 4, 2019

New Holland Borough Council met in regular session on Tuesday, June 4, 2019 at 7 p.m. in Borough Hall. Members present were: President Donald J. Herrington, Patrick K. Morgan, James S. Bailey, John A. Styer, Abby L. Keiser. Vice-President Todd C. Burkhart and member Terry S. Mohler were absent. Also present were Manager/Secretary J. Richard Fulcher, Mayor M. Timothy Bender, Police Chief William Leighty and reporter Carole Deck. Others in attendance included Borough MS4 (stormwater) consultant Mark Harmon of ARRO Consulting, Borough water consultant Jeff Bologa of Becker Engineering, residents Bill Kassinger, Dave Lutz, Mike Kurtz, Mike Ireland and consultant for Zausner Foods, Dave Bitner of RGS Associates along with Mike Rogers of Advanced Food Products, a division of Zausner Foods.

President Herrington opened the meeting, asking for action on the Minutes of the previous meeting.

Abby Keiser made the motion that the Minutes of Council's meeting of May 7, 2019 be approved as distributed. This was seconded by Patrick Morgan and passed.

Jim Bailey made the motion that the monthly Financial Report be accepted and the bills paid as prepared. This was seconded by Patrick Morgan and passed.

Acting for the Police Committee, Patrick Morgan asked Police Chief Leighty to review his monthly Report.

Chief Leighty reported that there was a total of 374 incidents involving the Department the past month. There were 21 total arrests, 11 of which were felonies or misdemeanors; of nine accidents, six were reportable. There was a total of 132 traffic citations and 37 warnings. There were five juvenile contacts of which three were referred to Juvenile Court; the other two to District Court. The outline summary of community events attended by himself or the officers is on page three of the Report.

In response to an inquiry from member Keiser relative to what appears to have been a high number of fraud related incidents, Chief Leighty stated that the many electronic or phone scams which occur are part of this grouping.

Patrick Morgan thanked the Chief for his report and noted Council is happy to see the Department communicating closely with community organizations. He then reported that on behalf of the Streets Committee this evening, the Borough's Municipal Separate Stormwater System (MS4) consultant Mark Harmon of ARRO Consulting is here this evening to present the annually required public meeting report on the Borough's MS4 Permit. These Permits are similar to the permits for Wastewater plants but still on a more general approach basis for the smaller municipalities.

Consultant Harmon noted that this annual Update serves as the Borough's annual public meeting as well as making the presentation to any interested public. The Borough's current Permit was issued in March 2018. It is a five-year Permit. The active dates have been changed by the PA DEP to run from July 1 through July 30 each year. This year's Permit report update to DEP is due by the end of September of this year. ARRO prepares and submits the formal updated Report information as developed and maintained by the Streets Department through the year. The primary effort of the current Permit is to reduce the sediment from the stormwater flows from the Borough in this five-year period by 10 percent. A project to reach this goal is set for completion this fall. Moving forward we will try to reduce the number of outfall inspections by reducing the number of inspections needed at low flow situations. The Borough will also continue to monitor and inspect those swales and outfalls on private property, being sure they are maintained with the best management practices. Streets, Parks, Maintenance Supervisor Buzzard has done a good job getting and keeping the Borough ahead of the concerns with the MS4 program. The Borough maintains good records of infractions, inspections, incidents and so on. Assistant Supervisor Petersheim is also highly knowledgeable with the MS4 program.

In response to a question from Council member Bailey, Mr. Harmon stated that the MS4 program is related to the Chesapeake Bay Program requirements basically relating to improving the quality of waterways so less sediment flows to the Bay than in the past.

Council member Morgan thanked consultant Harmon and noted its good to hear the Borough is ahead of and uses common sense with the program. He then stated that there is another action item under the Streets Committee this evening. Representatives of Advanced Food Products, a division of property owner Zausner Foods, along with their consultant are present this evening to review a simple Lot Add-On; which has been reviewed by the Borough's Planning Commission and the county's.

Dave Bitner then reviewed and outlined a sketch plan of the planned Lot Add-On for Zausner Foods from the New Holland Sales Stables. The area to be added is approximately one-quarter of an acre. The area of the lot for the Sales Stables is a little over three acres; which meets zoning requirements. He noted that a small easement is to remain in the northmost section of the Add-On so the Sales Stables may access the north side of the Add-On area. This is to allow the larger trucks to swing in and then back up to the Sales Stables garage bays.

Patrick Morgan then made the motion that the Lot Add-On of Zausner Foods for the New Holland Sales Stables as prepared by RGS Associates, for 157 West Jackson Street, be approved. This was seconded by John Styer and passed.

Water/Wastewater Chairperson Abby Keiser stated there were no action items to report, however just as an update on the new bio-solids processing process, it is running well with things caught up. The proper conveyer belt system is still supposed to arrive and be installed in mid-June.

There were no Finance, Personnel or Property action items presented. Member Styer did note that he is happy to see that the seemingly continuous issues with the new traffic signal system has been identified as a comprehensive defect in the software used and is to be replaced at no charge by the manufacturer.

Mayor Bender reported the monies received though the Department the past month as: \$1,104.86 from the District Justice's office; \$270 from Accident Reports; \$90 in parking fines; and \$50 for fingerprinting.

President Herrington reported the next item for consideration is the proposed appointment of resident Joshua Stauffer to serve on the Borough's Planning Commission. Joshua's father served on the Commission for 25 years before relocating outside the Borough.

Abby Keiser then made the motion that Joshua Stauffer be appointed to serve on the Borough Planning Commission, to initially complete an unexpired term, ending December 31, 2021. This was seconded by Jim Bailey and passed.

Resident and President of the Board of the Eastern Lancaster County Library Board Mike Ireland stated he wants to thank Bob Buzzard and the Borough's Streets, Parks, Maintenance Department for recently repairing a section of the parking lot at the Library. The particular area involves the lower drainage section and oftentimes the winter season damages it.

Member Keiser reported that for those interested, the New Holland Mennonite Church will be holding a ceremony recognizing its garden plot area, called Sprouts for Peace this Sunday, June 9 at 11 a.m. The produce which grows will be used first with the Church's Day Care, with any additional to go to the Cross-Net Ministry for use with its programs. Anyone is welcome to attend.

There being no further business or public comment, the meeting adjourned at 7:21 p.m.

July 2, 2019
Date Approved