

MINUTES
New Holland Borough Authority
July 18, 2017

The New Holland Borough Authority met in regular session on Tuesday, July 18, 2017 at 8:30 a.m. in Borough Hall. All members were present: Chairman Jacob W. Musser, Vice-Chairman M. Timothy Bender, Treasurer Jack E. Schnader, Secretary Robert P. Johnson and Assistant Secretary/Treasurer Ernest M. Orr. Also present were Authority Manager/Recording Secretary J. Richard Fulcher, Authority Solicitor Bradford J. Harris, Authority water consultant Jeff Bologna of Becker Engineering, Authority wastewater consultant Dave Shirk of Buchart-Horn and auditor Pat Carr of Weinhold, Nickel & Co.

Chairman Musser opened the meeting, asking for action on the Minutes of the Authority's past meeting.

Jack Schnader noted that there is one minor correction needed on the last page of the Minutes, first paragraph, sixth line, the word "numbers" is intended to be "members", with this correction, he moves that the Minutes be approved. This was seconded by Tim Bender and passed.

Manager Fulcher and Consultant Bologna then provided a background explanation of the surface spill incident by Garden Spot Fire Rescue around mid-March, whereby gas and oil from an old vehicle the squad was practicing on leaked, on a section of the Authority's wastewater plant property. The area involved is directly in the Wellhead Protection Zone 1 of the Authority's #3 well. Along with being a direct violation of the wellhead regulations, this activity also presents violation of the newer MS-4 laws and regulations as well as concern for the Clean Streams laws. The Fire Structure and related activities were begun around 2006, before some of the more recent laws came into effect. To initially allow for this, there was a Lease Agreement between the Authority and the Fire Company. The Authority can allow up to a 120 day Notice of Termination of the Lease Agreement; however, the fire suppression practices have to stop immediately. The Borough has already notified the Fire Company of the situation.

Robert Johnson made the motion that the Authority provide the formal 120 day Notice of Termination to Garden Spot Fire Rescue as to continuing use of Authority property, noting that all such activities are to stop immediately. This was seconded by Ernest Orr, and passed.

Auditor Pat Carr then reviewed what he called the Final Draft of the Authority's Year 2016 Financial Statements Audit. He did not get a chance to put it in final form. In reviewing the financial activities, the audit has again earned the highest or cleanest result classification of Unqualified Opinion. He noted that as he has started occasionally in the past, because the Authority has relatively few transactions per year, even if there is a major project going on, he is able to individually review each invoice and payment; a record of all checks is maintained in the Minutes; and two signatures are required for each check. The staff also does a good job with its handling the Authority activities.

Tim Bender then made the motion that the annual audit of the Authority's 2016 Financial Activities be accepted as prepared by Weinhold, Nickel and Co. This was seconded by Robert Johnson and passed.

Solicitor Harris reported on the finalized version of the long discussed/negotiated Lease Agreement with Crown Castle. He has explained to them the Authority's consternation with a number of discussion points; and also the feeling that an additional incentive amount should be provided. He plans to hold the signed Agreement until the final concerns and payments are properly addressed.

Tim Bender made the motion that the Agreement with Crown Castle be approved as finalized by the Solicitor; noting the Authority had given a prior conditional approval. This was seconded by Ernest Orr and passed.

Consultant Bologna reported that he recently spoke with the Execution Director of the Susquehanna River Basin Commission, Andrew DeHoff. Mr. DeHoff told him he is sure that the drawdown testing for the Groff Park well will be able to proceed this fall. He emphasized to Mr. DeHoff that with the new well being the priority project on the system, other planned projects are not able to be done until the new well project is completed. There is another on-site meeting planned with the SRBC on Thursday, July 27, at 10 a.m. As a reminder, he noted that with the new well being permitted, the formally grandfathered Well 1 will also complete its initial Permit requirements. All wells will then be permitted with the SRBC.

Mr. Bologna reminded the members of a still incomplete matter, which is the old concrete structure that was part of Nextel's former cellular operations at the east end tank. The object of the Authority was to hopefully sell it and have the purchaser remove it, or in any event, not have it cost the Authority anything to remove. This goes back about three years. He has a tentative agreement in place whereby a firm which brokers such facilities will purchase it, remove it and have it

shipped to a new owner; which he understands is up state near Tyrone. Depending on their final costs, he is hopeful the Authority will still obtain \$3,000 - \$5,000 from it.

Dave Shirk of Buchart-Horn, wastewater consultants, reported that as some may be aware, the original "Turtle" belt Filter Press System is in serious worn condition. This is the system installed at the time of the plant upgrades in '88/'89 and basically performs the Class A Biosolids dewatering/mixing process at the plant. Replacement of this old system is scheduled by the Borough. To date this year, three different types of new systems have been on-site on trial use basis, with another one scheduled. The results will then be analyzed. He is working with the Borough staff on this.

Tim Bender made the motion that the bills be approved for payment as prepared. This was seconded by Jack Schnader and passed. The bills were:

Good & Harris, LLP Meetings, T-Mobile, Audit	\$1,054.00 Ck#1477
ELANCO School District 2017/2018 R/E Tax	\$705.61 Ck#1478
Good & Harris, LLP Crown Castle	\$578.00 Ck#468

The meeting was then adjourned at 9:15 a.m.

October 17, 2017
Date Approved