

MINUTES
New Holland Borough Authority
July 19, 2016

The New Holland Borough Authority met in regular quarterly session on Tuesday, July 19, 2016, 8:30 a.m. in Borough Hall. All members were present: Chairman Jacob W. Musser, Vice-Chairman M. Timothy Bender, Treasurer Jack E. Schnader, Secretary Robert P. Johnson and Assistant Secretary Treasurer Ernest M. Orr. Also present were Authority Solicitor Bradford J. Harris, Authority Manager/Recording Secretary J. Richard Fulcher, Borough Water Department Supervisor Clete Stone, Borough Wastewater Department Supervisor Tina Myers and water consultant Jeff Bologna of Becker Engineering.

Chairman Musser opened the meeting, asking for action on the Minutes of the previous meeting.

Tim Bender made the motion that the Minutes of the Authority's prior meeting of April 19, 2016 be approved as distributed. This was seconded by Robert Johnson and passed.

Wastewater Department Supervisor Myers reported that the plant continues to operate well and meet Permit requirements. She has still not heard from PA DEP on the renewal of the prior NPDES Permit. These Permits are issued for five year periods. The prior Permit, which we are still operating under, expired in February of 2013. The renewal process for new Permits usually begins about one and a half years prior to the end of the Permit. It will not be too much longer before the next Permit application activities would begin. It appears that with somewhat of a staffing shortage, DEP is focused on the larger and/or other plants with more concerns than we have. In relation to major equipment replacements in process, one of the main ones is the replacement of the original ('88) mechanics and seals of the Clarifier Drives at the plant. This includes things such as new seals, drag units, various connections, and so on. Another main item is the replacement of the two original pumps at the West End Pump Station. This will also include a new control panel. These items were included in the Borough's current budget. Next year major replacement of the existing, original Belt Filter Press, though parts have been replaced as needed, is planned to take place. This unit has reached the end of its productive life.

Supervisor Myers continued, providing an outline of the operations of the Belt Filter Press and its Class A Bio-Solids product. In response to a number of

questions reported that the Class A Biosolids which are the end product of the Belt Filter Press process, are hauled away by hauler Jesse Barro, at a cost of @\$8.75 a wet ton. This product is allowed to be used on all farms, yards, produce, etc. The main reason for this is there are no hazardous materials in it and Quick Lime is added towards the end of the process. The Quick Lime superheats the material, killing all bacteria. There is a covered storage pad at the plant that has storage capacity of about four months when the weather makes it difficult to spread. There are also a few area farmers who pick some up on their own. Even with the Class A certification, it is also required to be tested on a regular quarterly basis. As for the farmers, they like the lime content as the most valuable reason for its use. The water from the process is returned to the plant for regular processing. About two tons of product is produced during a regular week of operation. The plant processes around 900,000 gallons of waste water per day, with an approved treatment capacity of 1.34 million gallons per day. The small new development of Garden Spot Village is in the Borough and able to be handled easily by the plant. They did have a few line capacity tests done prior to approval of the additional flow. The potential remaining area to be developed by Garden Spot Village in the Borough as initially drafted, should also be able to be served by the plant under today's conditions.

Water Consultant Bologna reported that the aquifer draw-down test for the new Well 5 (Groff Park) has been approved by PA DEP and is now awaiting approval to proceed from the Susquehanna River Basin Commission. They plan to test for 700 gallons per minute, with a request for a daily draw-down approval of one million gallons per day. Though they hope to discuss the possibility of raising the Borough's current maximum daily draw limit of 1.65 mgd; however, the new well is being requested as a redundancy source for rotation in the system. Once the test results have been reviewed and approved, the more detailed design parameters can be finalized. He noted that in working with the SRBC concerning another water system in the area he learned that PA DEP has a small grant program they have awarded to the SRBC. This grant assistance is able to be utilized to support such water source permit requirement activities for the more rural systems. As a result, the \$3,832 application fee was returned to the Borough under this program.

Manager Fulcher reported that it was nice to receive this refund from the grant program. He noted that the account information listed on the bottom of the Authority Agenda under Water Funds, should be less this \$3,832 as this bill was paid directly by the Borough, not the Authority.

In continuing, Mr. Bologna reminded members that with Well 5 proceeding as planned, Well 1, one of the two original ones on North Hoover Avenue, which had been grandfathered as not needing a Permit, now requires one because of the addition of a new source to the system. It appears again that due to the good, historic records of Well 1 maintained by Department Supervisor Stone, the SRBC appears willing to accept those records in lieu of additional expensive nearby test wells and monitoring.

Solicitor Harris reported that the Attachment Agreement with Verizon for the Diller Avenue water tank has been completed, though the Borough has not yet received its upfront bonus payment of \$5,000. He is continuing with the finalization of the First Amendment to Land lease Agreement with Crown Castle, with a few items yet to be agreed to, which he wants to review with the members. Upon review of these items, Jack Schnader made the motion that the Solicitor indicate the Authority's preferred position concerning the First Amendment to Land Lease Agreement concerning: (1) Section 6.16 "Right of First Refusal", to have CCATT, LLC removed as a potential future entity to obtain the Right of First Refusal, as this entity appears to be only the initial owner of the Agreement; (2) Section 9.(d) which relates to CCATT, LLC's concern with potential defects in the Authority's land title—should be removed and if CCATT has a Title concern, they should have it done prior to the approval of the Agreement; and (3) (Similar to (2)), Section 10 states that CCATT retains the right to obtain a new survey of the Authority's parcel; the Authority's position is that this should be performed at this time by CCATT if they feel it is necessary and therefore not be necessary in the Agreement. This was seconded by Robert Johnson and passed.

In reviewing the Authority bills prepared for approval payment, Ernie Orr inquired what parcel the Authority owned off of Wertztown Road.

Water Supervisor Stone and Manager Fulcher replied they are not aware of any Authority land in that area. There is an approximately 10 acres area of woodlands owned by the Borough in that area; though the Authority does own the 10 acres below the old reservoir site where the stream splits, on the west side of Ranck Road holding it for a potential future south side well possibility. Manager Fulcher noted that since prior to the sale of the excess woodlands along with the former reservoir, all the woodland tax bills were grouped together for the Authority. This one must have carried over, thinking it was an Authority parcel. In the future, the taxes for this parcel will be paid by the Borough. The Borough can make this up to the Authority in the water engineering bills being paid by the Borough in preparation for the new well.

Jack Schnader inquired if there were still a few lots in the woodlands owned by the Borough that were separated from the woodlands sale. These were from the discussion at one time related to a potential exchange of lands with the Leon Burkholder family for a possible well site on their property immediately north of the Borough.

Manager Fulcher replied that proposal was not acted on by the Burkholder family and all those lots were included in the sale survey/parcels.

Jack Schnader then made the motion that the bills be paid as prepared, noting that the taxes for the Wertztown parcel will be paid by the Borough in the future. This was seconded by Tim Bender and passed. The bills were:

Good & Harris, LLP	\$221
Emails and attending meeting	Ck#1457
Becker Engineering	\$82.50
Groff Park Well (1/2 paid by sewer)	Ck#1458
ELANCO School District	\$689.81
Taxes for 287 Phillip Rd.	Ck#1459
Pequea Valley School District	\$37.30
Taxes for Wertztown Rd.	Ck#1460
Becker Engineering	\$132.50
Groff Park Well (1/2 paid by sewer)	Ck#1461
Good & Harris, LLP	\$442
Crown Castle Wireless Contract	Ck#462
Becker Engineering	\$82.50
Groff Park Well (1/2 paid by water)	Ck#463
Becker Engineering	\$132.50
Groff Park Well (1/2 paid by water)	Ck#464

There being no further business or public comment, the meeting adjourned at 9:25 a.m.

October 18, 2016

Date Approved