

MINUTES  
New Holland Borough Council  
April 4, 2017

New Holland Borough Council met in regular session on Tuesday, April 4, 2017 at 7 p.m. in Borough Hall. Members present were: President Donald J. Herrington, Vice-President Todd C. Burkhart, John S. Styer and John A. Armbrust. Members Patrick K. Morgan, Terry S. Mohler and James S. Bailey were absent. Also present were Manager/Secretary J. Richard Fulcher, Mayor Wilbur G. Horning, Solicitor Bradford J. Harris and Acting Police Chief Lt. Jonathan Heisse. Others in attendance included auditor Pat Carr of Weinhold, Nickel and Co., Borough consulting Architect Keith Good, police services consultant Ron Smeal, Borough water consultant Jeff Bologa of Becker Engineering, John Taylor, Mike Kurtz, Bryant Glick, David Lutz, Diana Morgan, Patricia Smith, Joan Delp, John Richardson, Bill Kassinger, Keith Snowberger, Amos Petersheim of A.K. Petersheim Builders and reporter Allison Cuthie.

President Herrington opened the meeting asking for action on the Minutes of Council's prior meeting.

Todd Burkhart made the motion that the Minutes of Council's meeting of March 7, 2017, be approved as distributed. This was seconded by John Armbrust and passed.

Todd Burkhart made the motion that the monthly Financial Report be accepted and the bills paid as prepared. This was seconded by John Styer and passed.

Acting Police Chief Lt. Heisse then briefly reviewed the monthly Report of Police Department activities. The major activities included 18 arrests, 9 felonies and 9 summary offenses; 3 reportable and 3 non-reportable accidents; and 24 traffic citations. Officer Custer spent three weeks with SERT training. Officer Achenbach, the SRO attended a Crisis Intervention, Juvenile emphasis training and Sergeant Willwerth manned a booth for police officers at a Millersville University Job Fair. The monies received through the Department for the month were: \$762.76 from the District Justice's office; \$120 from Accident Reports; \$40 from fingerprinting; and \$30 in parking fines.

Police Chairman Burkhart then introduced Police Services Consultant Ron Smeal, who will be assisting the Borough with the hiring of a new police chief. Mr. Smeal has assisted the Borough over the years in the past.

Mr. Smeal stated he is pleased to be here in New Holland again. He noted that he travels and works statewide and New Holland Borough has dedicated and knowledgeable employees and it continues to be one of the more successful and healthy Boroughs in the state.

Councilman Styer on behalf of the Finance Committee introduced auditor Pat Carr of Weinhold, Nickel and Co., who does the annual audits of the Borough.

Mr. Carr then reviewed various pages in the Audit of the Borough's 2016 finances. Tax revenues were up slightly, about 3.5 percent, and the Police Pension Plan had a good year with investments with earnings of over \$580,000 or about 6 percent. As is usual, the health insurance costs fluctuate each year and costs vary depending on employee claims. The Borough's self-insured program continues to help save costs over the years. The unbudgeted carryover funds from 2016 were better than the prior year. The Debt Statement portion of the Report continues to show correctly that the Borough remains debt free. The usual administration letters were also included with the Audit. The Borough like most municipalities utilizes a modified cash basis of accounting. The Audit has been given the cleanest rating for audits of Unmodified Opinion. No instances of fraud or financial mismanagement were identified. The Borough staff is experienced and does a good job with the financial activities, handling of cash, bank reconciliations, billings, receipts, records and so on.

Mayor Horning noted that there was a small amount, @\$11,000 between the Local Services Tax received in 2015 and that received in 2016.

Mr. Carr replied that this tax is like the Earned Income Tax collected by the Lancaster County Tax Collection Bureau, and its collections and payments are reconciled. Though it will fluctuate year to year, he was not aware of any one element that caused this differentiation.

Vice President Burkhart noted he wants to commend the Manager, Financial Assistant and the full office staff for the good job they do with Borough finances. This helps Council worry less about fraud or other concerns with Borough funds.

John Armbrust then made the motion that the 2016 Audit of Borough funds as prepared by Weinhold, Nickel and Co. be accepted. This was seconded by John Styer and passed.

John Styer made the motion that Council approve payment of the first half budgeted contribution for 2017, to the ELANCO Library, in the amount of \$7,250. This was seconded by John Armbrust and passed.

John Armbrust then made the motion that Council approve Change Order I for the contract with MccGenCon, which is doing the expansion project for the police department area, with the total changes being an add of \$8,400; as reviewed and recommended by Architect Good and Borough staff. This was seconded by Todd Burkhart. Architect Good briefly reviewed the elements of the Change Order. He noted that Amos Petersheim of the main sub-contractor A.K. Petersheim is also present should anyone have any questions for him. The motion then passed; Change Order I was approved.

There were no Personnel, Water, Wastewater or Streets action items presented.

Mayor Horning noted that since the Acting Chief already presented the monies received through the Police Department last month, he will not repeat them. On some general matters of community interest he noted that he, Acting Chief Heisse, Sergeant Willwerth and Manager Fulcher all attended the Open House recently held by Dr. Daniel West at his new office complex in the former Sportsman's Shop building. It appears there will be a few more coming up in the next few months as Optometric Associates on West Main Street plans to hold one in celebration of its new addition and Dr. Robert Owens is also planning one in late May for his new office complex on East Main at South Kinzer. He was also able to recently attend the annual banquet of the New Holland Ambulance Association. Noting Keith Snowberger of the Association was in the audience, he inquired about the number of calls responders do during a year.

Mr. Snowberger replied, close to 1,700. One of their volunteers actually worked about double that number of calls with this and another squad.

Councilman Armbrust stated he feels they do a great job with this service.

Mayor Horning then continued reporting that since both candidates for Mayor were interested in a meet the candidates event, they agreed to simply hold a single meet the candidates night at the Historical Society Museum on Monday, April 24<sup>th</sup> at 7 p.m. It is intended as an informal type gathering with both candidates to say a few words, and then simply mingle with the public that may attend. Any candidates for Council seats are also welcome to attend. On another matter, he reported that the retirement reception held last month for former Chief Bowers, with the assistance

of resident Allison Cuthie, went very well. He was pleased with the turnout. One other item to note, is that the updated map of the Borough is now ready and should be getting out to the residents soon. This map is paid for by the local businesses that place an ad in it.

In response to a question about the map, Manager Fulcher replied that it is not usually supplied to the Borough electronically, but he will double check.

President Herrington noted that among those present in the audience this evening are some volunteer members of various Borough boards, John Richardson, Chairman of the Civil Service Commission, Bill Kassinger, Chairman of the Planning Commission and John Taylor, a member of the Zoning Hearing Board.

Resident Joan Delp inquired if the new section of the Garden Spot Village retirement complex under construction on the west side of South Kinzer Avenue, westward towards Brimmer is in the Borough; and if it is in the Borough why isn't there 10 feet between structures; and if there is to be a street connector over to Brimmer Avenue?

Manager Fulcher answered by stating the current construction of Sycamore Springs is in the Borough. It is not a regular single family development but was approved under regulations for a Continuing Care Retirement Community. In the next phase to the west towards Brimmer, the street in Garden Spot Village is to extend onto Brimmer, across from Wecaf. It will be a private road belonging to Garden Spot Village.

Mrs. Delp then stated that in following up with a discussion from a few years ago, she is aware there is no smoking in the structures at Community Memorial Park but when she goes to a Summer Arts program she sits on the sidewalk near the street and wants to know if smoking cannot simply be prohibited at the Park. She knows other people who feel this way.

Manager Fulcher stated that he is aware there is some smoking near the sidewalk and street but is not aware of it being a problem throughout the Park. It is also difficult to enforce in those areas and the Police would be reluctant to do this near the sidewalk and street. The Park staff is generally told to avoid confrontational situations. He will plan to bring this up before the Park Board at its next meeting and see if they or staff have any serious smoking or cigarette issues.

There being no further business or public comment, the meeting was adjourned at 7:34 p.m.

May 2, 2017  
Date Approved