

The following checklist of items to be viewed by the codes compliance official for the Rental Unit Licensing and Inspection program is intended to be illustrative, and not an exhaustive, listing of items to assist landlords in understanding the goals of the program:

- fully functioning and properly located smoke detectors (one on every floor and in each bedroom)
- if fossil fuels are used (coal, natural gas, propane, kerosene) a carbon monoxide and smoke detector need to be in the basement
- GFI in bathroom and kitchen electrical outlets with 4' of water
- windows and doors in good working order
- stairs and railings maintained in good condition
- handrails in place and in good condition
- interiors free of accumulated rubbish, refuse or garbage
- units free of infestation of rodents or insects
- walls, floors and ceilings maintained in a safe and sanitary condition
- kitchens in a clean and safe condition with appliances in good repair
- fully functioning bathroom facilities, toilets and showers
- sidewalks and porches in a good state of repair
- properties free of weeds and lawns maintained at the proper height
- proper means of ingress and egress

Please confine pets when the owner is not present.